



Research and Innovation Participant Portal

Horizont 2020 - Elektronikus pályázatkezelési rendszer

Hegyvarine Nagy Agnes

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ERCEA B1.

Hivatalos információk kutatási és innovációs témakörökben az Interneten

- *Az Európai Bizottság honlapja, [Research on Europa](#): Kutatási és innovációs stratégiai, ill. átfogó információk; [Horizon 2020](#) web oldal*
- *[Participant Portal](#): pályázati felhívások, személyre szabott pályázatkezelési rendszer, szakértők regisztrálása, pályázati útmutatók, segédanyagok*
- *[CORDIS](#): korábbi keretprogramok információi, partnerkeresés, projektek eredményei*

Mire használhatjuk a portált?

- Megtalálhatóak a H2020 pályázati kiírásai, az ezekhez tartozó hivatalos útmutatók, legfrissebb információk.
- Pályázat elkészítése, beadása elektronikusan.
- Intézmények regisztrálása, jogi és pénzügyi adatok online kezelése.
- Projektek elektronikus menedzselése: szerződéskötés, elektronikus szerződés aláírás; tudományos és pénzügyi jelentések készítése, beadása; szerződésmódosítás.
- Hozzáférési jogosultságok kezelése önállóan, a Bizottság beavatkozása nélkül.
- Szakértők jelentkezése, szerződéskötés, stb. online.
- Online oldalak segítik a program szabályainak megismerését. Valamennyi hivatalos jogi anyag és útmutató letölthető.

Az új Participant Portal

- Stabilitás, minimális változás: elsősorban arculatváltozás, bővülő szolgáltatások.
- Fókuszban a **Horizont 2020**, ill. a 7. Keretprogram, de fokozatosan egyéb EU-s programok informatikai támogatása is megvalósul a Portálon.
- Bővültek a nyilvános oldalak; a belépés utáni szolgáltatások köre mérsékelten módosult.
- Felhasználóbarát oldalak; **több használati útmutató** ill. online segédanyag.
- **Kevesebb, de felhasználóbarát informatikai eszköz:** célunk, hogy a program menedzselésével megbízott szervezetek azonos informatikai eszközökkel valósítsák meg az elektronikus ügyintézés minden szakaszát az egyszerűbb ügyintézés érdekében.



RESEARCH & INNOVATION

Participant Portal

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REGISTER

Research and Innovation Funding

On this site you can find and secure **funding** for research & innovation projects under the following EU programmes:

- **2014-2020** Horizon 2020 - research and innovation framework programme
- **2007-2013** 7th research framework programme (FP7) and Competitiveness & Innovation Programme (CIP)

Non-registered users

- search for funding
- read the funding guide & download the legal documents
- check if an organisation is already registered
- contact our support services or check our FAQs

Registered users

- submit your proposal
- sign the grant
- manage your project throughout its lifecycle

Nyilvános
oldalak

ECAS
belépés



WHAT'S NEW?



FUNDING
OPPORTUNITIES



HOW TO
PARTICIPATE



WORK AS AN
EXPERT



MY PERSONAL
AREA



INFORMATION
AND SUPPORT

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Research and Innovation Funding

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Registered users

- submit your proposal
- sign the grant
- manage your project

**Személyreszabott
IT eszközök**

Belépés

**Felhasználói jogok
áttekintése**



WHAT'S NEW?



FUNDING
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A Participant Portal szolgáltatásai

Személyre szabott
oldalak

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Research and Innovation Participant Portal

- Valamennyi személyre szabott oldal és a Horizont 2020 elektronikus menedzseléshez szükséges informatikai eszköz egy helyen érhető el, egyetlen belépést követően.

ECAS

Egy belépés

*(1 ECAS azonosító = 1 e-mail
address = 1 személy)*

+

IAM

**Azonosítás és
hozzáférési jogok adott
szabályok szerint**

=

**Személyre szabott elektronikus
szolgáltatások a Participant Portálon**

- Átlátható folyamatok, hasonló követelmények a jobb, egyszerűbb szolgáltatás érdekében.

Publikus oldalak

Publikus oldalak

Pályázati lehetőségek

Funding Opportunities

1. Pályázati felhívások

- Új H2020 pályázati kiírások, lezárult 7. KP, CIP felhívások
- Egyéb kutatási, innovációs témakörű pályázati lehetőségek;
- Legfrisebb információk felhívásonként
- RSS feed, automatikus hírek

2. Pályázati információk felhívásonként

- Felhívás ill. témaspecifikus pályázati kiírások, útmutatók és nyomtatványok

NEW

3. Az elektronikus pályázatkezelő rendszer elérése

- Az elektronikus rendszer a téma és az akció típusának kiválasztása után válik elérhetővé.

Pályázati felhívások
keresése:

- Azonosító alapján
- Keresőszavakkal
- Gyors keresés

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COSME

Other Funding Opportunities

Horizon 2020

Excellent Science

☐ European Research Council

☐ Future and Emerging Technologies

☐ Marie Skłodowska-Curie actions

☐ Research Infrastructures

Industrial Leadership

☐ Leadership in enabling and industrial technologies (LEIT)

☐ Access to risk finance

☐ Innovation in SMEs

Type

☒ Proposal

☐ Tender

Status

☒ Open

☐ Closed

☐ Forthcoming

FILTER

Sort by Title Call Id Publication Date Deadline Date

Industrial Leadership EU-Japan Research and Development Cooperation in Net Futures H2020-EUJ-2014 Pub.Date: 07/01/2014 Deadline: 10/04/2014	Indirect actions Prize - Innovation SOFT H2020-Prize-Innovation-SOFT-2014 Pub.Date: 07/01/2014 Deadline: 16/04/2014	Societal Challenges MOBILITY for GROWTH 2014-2015 H2020-MG-2015_TwoStages Pub.Date: 11/12/2013 Deadline: 31/03/2015
Societal Challenges MOBILITY for GROWTH 2014-2015 H2020-MG-2015-SingleStage-B Pub.Date: 11/12/2013 Deadline: 27/05/2015	Societal Challenges MOBILITY for GROWTH 2014-2015 H2020-MG-2015_SingleStage-A Pub.Date: 11/12/2013 Deadline: 31/03/2015	Societal Challenges MOBILITY for GROWTH 2014-2015 H2020-MG-2014_TwoStages Pub.Date: 11/12/2013 Deadline: 16/05/2014
Societal Challenges MOBILITY for GROWTH 2014-2015	Societal Challenges MOBILITY for GROWTH 2014-2015	Societal Challenges GREEN VENTURES 2015



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Results

Keyword Search:

SEARCH

If you don't find your topic, you can also use the [free text search](#).

Status

☒ Open

☐ Closed

☐ Forthcoming

Sort by

☒ Title

☐ Call Id

☐ Publication Date

☐ Deadline Date

In addition, [see all the open calls](#) of Marie Skłodowska-Curie actions (MSCA) and European Research Council (ERC) grants for individual researchers of any nationality and research teams. The MSCA grants include opportunities for companies and SMEs. **The MSCA and ERC grants are not restricted to specific topics.**

Quick finder for topics linked to H2020 cross-cutting priorities:

[Cross-cutting Key-Enabling Technologies \(KETs\)](#)

[ERA-NET](#)

[Gender](#)

[Contractual Public-Private Partnerships \(cPPPs\)](#)

[International cooperation](#)

[SME Instrument](#)

[Socio-economic sciences and humanities](#)

Pályázati felhívások keresése:

- Azonosító alapján
- Keresőszavakkal
- Gyors keresés



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FP7 & CIP Programmes

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[COSME](#)

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MOBILITY FOR GROWTH 2014-2015

H2020-MG-2015_SingleStage-A

Sub call of: [H2020-MG-2014-2015](#)

Publication date	2013-12-11	Deadline Date	2015-03-31 +17:00:00 (Brussels local time)
Budget	€21,000,000	Main Pillar	Societal Challenges
Status	Open	OJ reference	OJ C 361/9 of 11 December 2013

[Call description](#)

[Call documents](#)

[Get support](#)

[Subscribe to Notifications](#)

Topics and submission service

- [MG-1.8-2015: International cooperation in aeronautics](#)
- [MG-9.1-2015: Transport societal drivers](#)
- [MG-9.5-2015: Fostering transnational cooperation in European transport research and innovation – NCP network](#)



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Call Updates



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MOBILITY for GROWTH 2014-2015

H2020-MG-2015_SingleStage-A

Sub call of: [H2020-MG-2014-2015](#)

Publication date 2013-12-11

Deadline Date 2015-03-31 17:00:00 (Brussels local time)

Total Call Budget €21,000,000

Main Pillar Societal Challenges

Status **Open**

OJ reference [OJ C 361/9 of 11 December 2013](#)

Topic: Transport societal drivers

MG-9.1-2015

Topic Description

Topic Conditions & Documents

Submission Service

Specific challenge: A sound understanding of behavioural and societal factors –including economic, social, demographic, cultural and gender issues where relevant- that influence transport demand and supply is needed to ensure that, in shaping transport policies and research and innovation activities, the values, needs and expectations of the society are met.

Scope: A forum for communication, collaboration, relationship-building should develop multi-stakeholder interactions and produce an action plan for innovative solution/options for transport and mobility to advance the agenda of the transport sector and society at large. The work should be inclusive of the state of the art of ideas, trials and business endeavours on new mobility concepts.

Stakeholders from within and outside the sector should be involved, in particular: policy makers, civil society organisations, end-users, industry including suppliers (vehicles and components – all modes) and transport service providers, academia and research organisations. These actors, by being engaged in this collaborative and knowledge-mobilisation process, will learn to explore together the most appropriate and viable solutions. Links and synergies with transport-related European Technology Platforms (ETPs) and the on-going TRANSFORUM[1] project would add significant value.

The action plan should focus on:

Publikus oldalak

Részvételi tudnivalók

How to Participate

1. H2020 Online Manual

- **Áttekintő útmutató lépésről lépésre**
- **Főbb szabályok, informatikai lépések rövid bemutatása**

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2. Reference Documents

- **Letölthető és kereshető hivatalos dokumentumok:**
A Horizont 2020 és 7. Keretprogram munkaprogramjai, általános és specifikus útmutatók, nyomtatványok

DE: A felhívásokhoz kapcsolódó speciális útmutatókat, információkat a felhíváshoz tartozó „Call Documents”, ill. „Topic Conditions and Documents” címszó alatt kell keresni a Pályázati lehetőségek oldalon.

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Horizon 2020 Funding Guide

Your user account & roles

- › Login with ECAS
- › Roles & access rights

Grants

Applying for funding

Find a call

- › Horizon 2020 structure and budget
- › What you need to know about Horizon 2020 calls

Find partners or apply as individual

Register an organisation

- › Registration of organisation
- › LEAR appointment
- › Validation of organisation
- › Financial viability self-check
- › Data update

Submit a proposal

From evaluation to grant signature

- › Evaluation of proposals
- › Grant preparation
- › Grant signature

Grant management

Reports

Periodic report

- › Financial report
- › Scientific report

Deliverables

Patents & publications

- › Report on the final distribution of EU contribution

Project technical review

Final report

Dissemination of results

Amendments

Audits & certifications

Working as an expert

Your user account & roles

Grants

Applying for funding

Find a call

Find partners

Register an organisation

Submit a proposal

Evaluation & Grant signature

Evaluation of proposals

Grant preparation

Grant signature

Grant management

Reports

Dissemination of results

Amendments

Audits & certifications

Working as an expert

Expert registration

Contracting & payment

Expert roles & tasks

Cross-cutting issues

International cooperation

Regional aspects

Ethics

Intellectual property

Gender

SMEs

FP7 Funding Guide

Publikus oldalak

Részvételi tudnivalók

How to Participate

3. Beneficiary Register

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- PIC szám keresése
- Szervezet regisztrálása
- A 7. Keretprogramban használt PIC szám megmarad. Újabb adatokra alapvetően nem lesz szükség. Kivétel: a KKV regisztráció márciustól kibővül.

4. Financial Viability Self-Check

- Az önellenőrzést elősegítő online eszköz, elsősorban a koordinátorok számára.

5. SME Participation

NEW

- A KKV-k számára új összefoglaló oldal áll rendelkezésre.

Publikus oldalak

Szakértői oldal

Experts

A Horizont 2020-ra újabb felhívást adtak ki: szakértők jelentkezését várják, akik pályázatok értékelésében, projektek ill. programok felülvizsgálatában vehetnek részt.

- 1. lépés: a regisztráció kitöltése (belépés után): személyes adatok, önéletrajz, szakmai háttér kitöltése szükséges; csak a teljesen kitöltött regisztráció érvényes („valid profile”)**
- 2. Online szerződéskötés, költségelszámolás**
- 3. Új informatikai rendszer készült a pályázatok értékeléséhez**

Publikus oldalak

Kihez forduljak?

Support

1. H2020 Helpdesk

- A korábbi Research Enquiry Service; bármilyen pályázati kérdés esetén megkereshetjük őket.

2. Enterprise Europe Network

- Tanácsadás, segítségnyújtás KKV-knak;

3. Horizont 2020 Nemzeti Kapcsolattartók teljes listája

4. Glossary: Horizont 2020 terminológia

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Publikus oldalak

Kihez forduljak?

Support

5. FAQ

- Gyakran ismétlődő kérdések
- Prezentációk, IT rendszerek útmutatói, összefoglaló kérdéssel a legfrissebb fejlesztésekről

6. IT Helpdesk: informatikai problémákkal kapcsolatban a közös helpdesknek lehet írni

7. Other Help Services

- Egyéb segítő szervezetek listája: etika témakörben, tulajdonjogi kérdésekben, stb.

Szolgáltatások belépés után

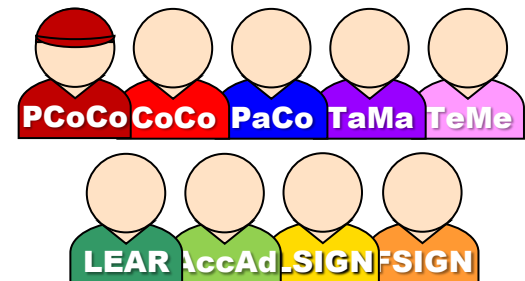
Jogosultságok

Személyre szabott hozzáférés



Alapkövetelmény:

- Minden e-mailhez egyetlen azonosító tartozik (ECAS – European Commission Authentication Service)
- Egy egyéni (ECAS) azonosító egy vagy több szervezethez is tartozhat a PIC számon keresztül. A PIC az intézmények azonosítója.
- Az egyéni azonosító több projekthez, ill. pályázathoz is hozzákötethető attól függően, hogy az adott projektben a felhasználónak milyen szintű jogokkal kell rendelkeznie:



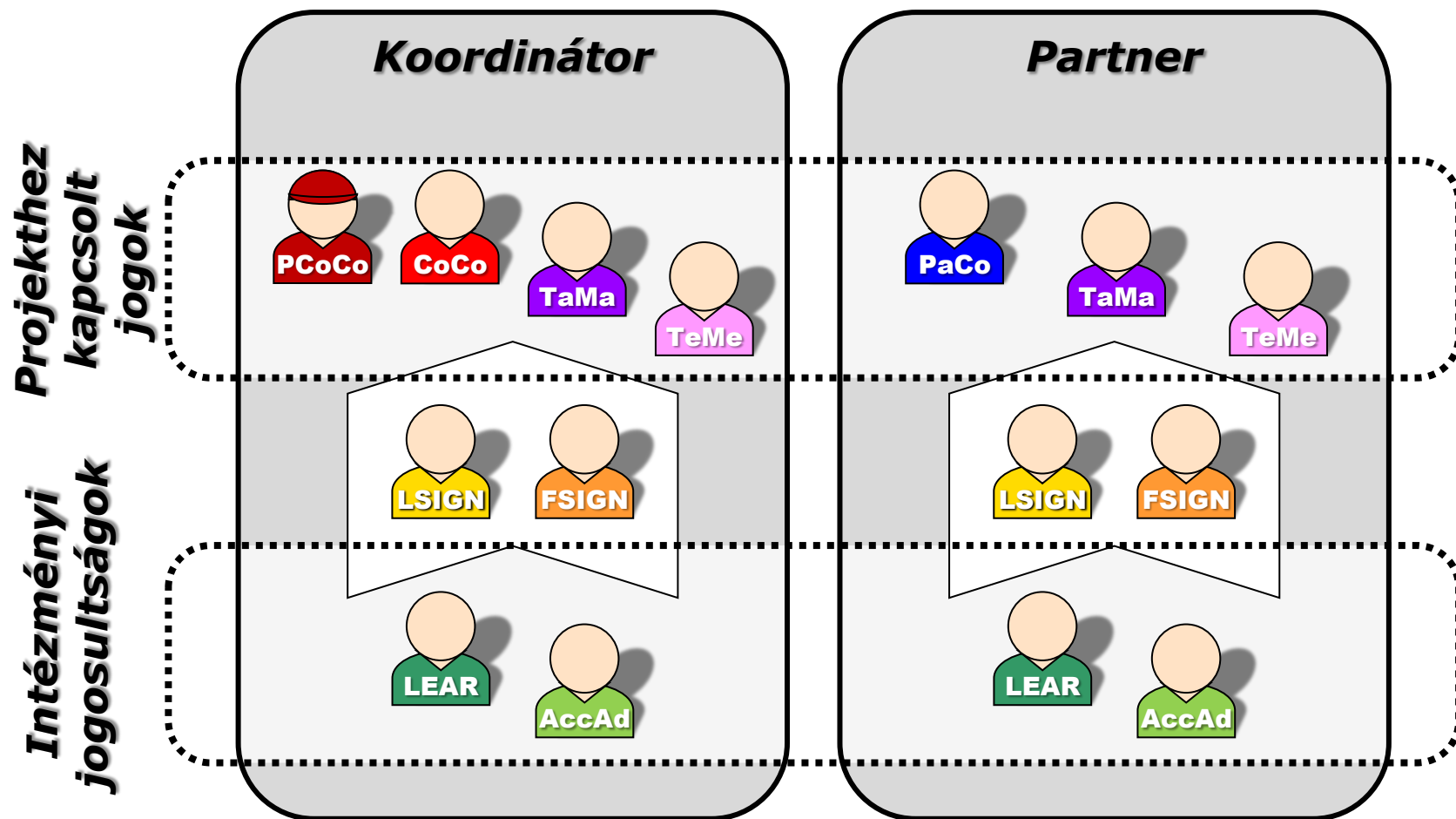
Jogosultságok

1. lépés: felhasználói azonosító létrehozása
2. Pályázatírás során hozzáférést kaphatunk a pályázathoz, ha
 - mi magunk pályázatot kezdünk írni, vagy
 - a pályázat koordinátora a pályázatíró rendszerben e-mailünkkel hozzáférést ad.
 - Futó projekt esetében egy intézményen belül a hozzáférési jogokat tovább lehet adni a Portálon keresztül.
3. Egyetlen azonosítóval valamennyi projektünkhöz, pályázatunkhoz hozzáférhetünk a Portálon történő belépést követően.
4. A hozzáférések projektenként áttekinthetők; könnyen, bármikor módosíthatóak. Biztonságos, auditált.

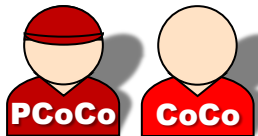
Identity and Access Management

European
Commission

Jogosultságok - alapszabályok



Access rights



Primary coordinator contact: Fő kapcsolattartó
Coordinator contact: Koordinátor kapcsolattartója



Financial Signatory:
Pénzügyi jóváhagyó



Legal Signatory: A szervezet
hivatalos (jogi) aláírója



Participant contact:
Partner kapcsolattartója



Task manager:
Adott feladat
végrehajtását segítő
kolléga



Team member:
„csapattag”, cél a
tájékoztatás

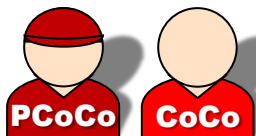


Legal Entity Appointed
Representative: A szervezet
online jogi adatainak
menedzselésével megbízott
hivatalos képviselő



Account Administrator:
adatkezelő

Access rights



Valamennyi projektinformációt láthatja, módosíthatja, továbbíthatja a Bizottságnak
Hozzáférések kezelése saját intézményen belül, ill. a konzorciumban



Read own forms
Write own forms
Submit own forms
Sign own financial forms



Read own forms
Write own forms
Submit own forms
Sign own legal forms
View organisation data
View lists of organisation's projects, proposals and roles



„Participant contact”
Saját adat módosítási joga, koordinátornak küldhet, hozzáférést adhat



Task manager: saját nyomtatványokat módosíthat, olvashat



Team member: Csak olvasási jog



Intézményi jogi és pénzügyi adatok kezelése a Portálon keresztül



LEAR



LEAR: „Legal entity appointed representative” feladatai:

- az intézmény jogi és pénzügyi adatainak online menedzselése,
- „Account administrator”-nak adhat további hozzáférést.
- Hozzáférést ad, ill. Megnevezi az intézmény jogi és pénzügyi aláíróját.
- Ellenőrző funkció: Rálátása van az intézmény beadott pályázataira, ill. folyó projektjeire, de a pályázat részleteihez nincs hozzáférése.
- Látja valamennyi intézményi kontaktpontot – de a projektekhez való hozzáférése nem tud módosítani.
- Kinevezése hivatalos nyomtatványokon, adatok ellenőrzése után.

LEGAL ENTITY LIST

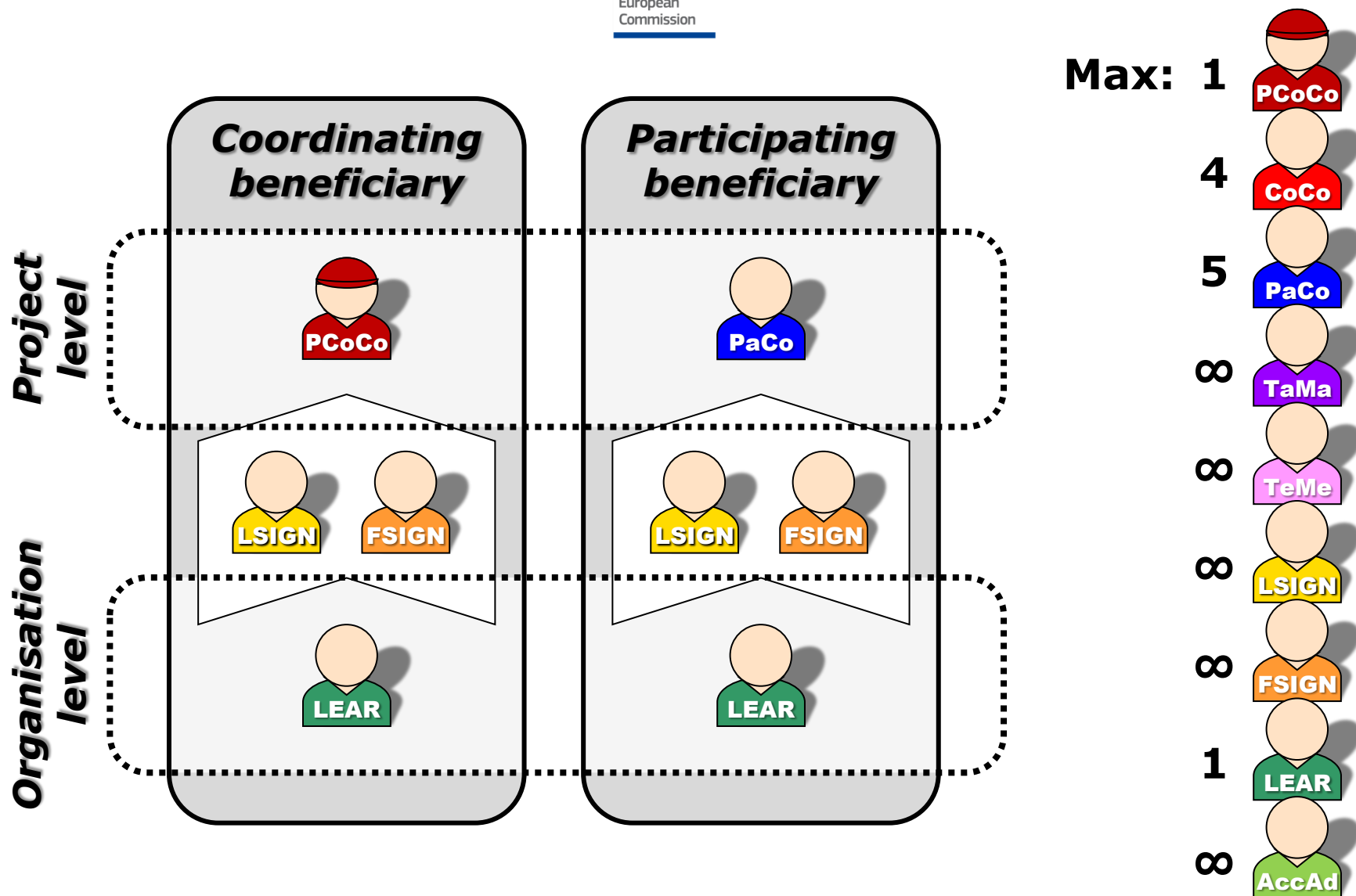
Legal Entity List

Refresh 

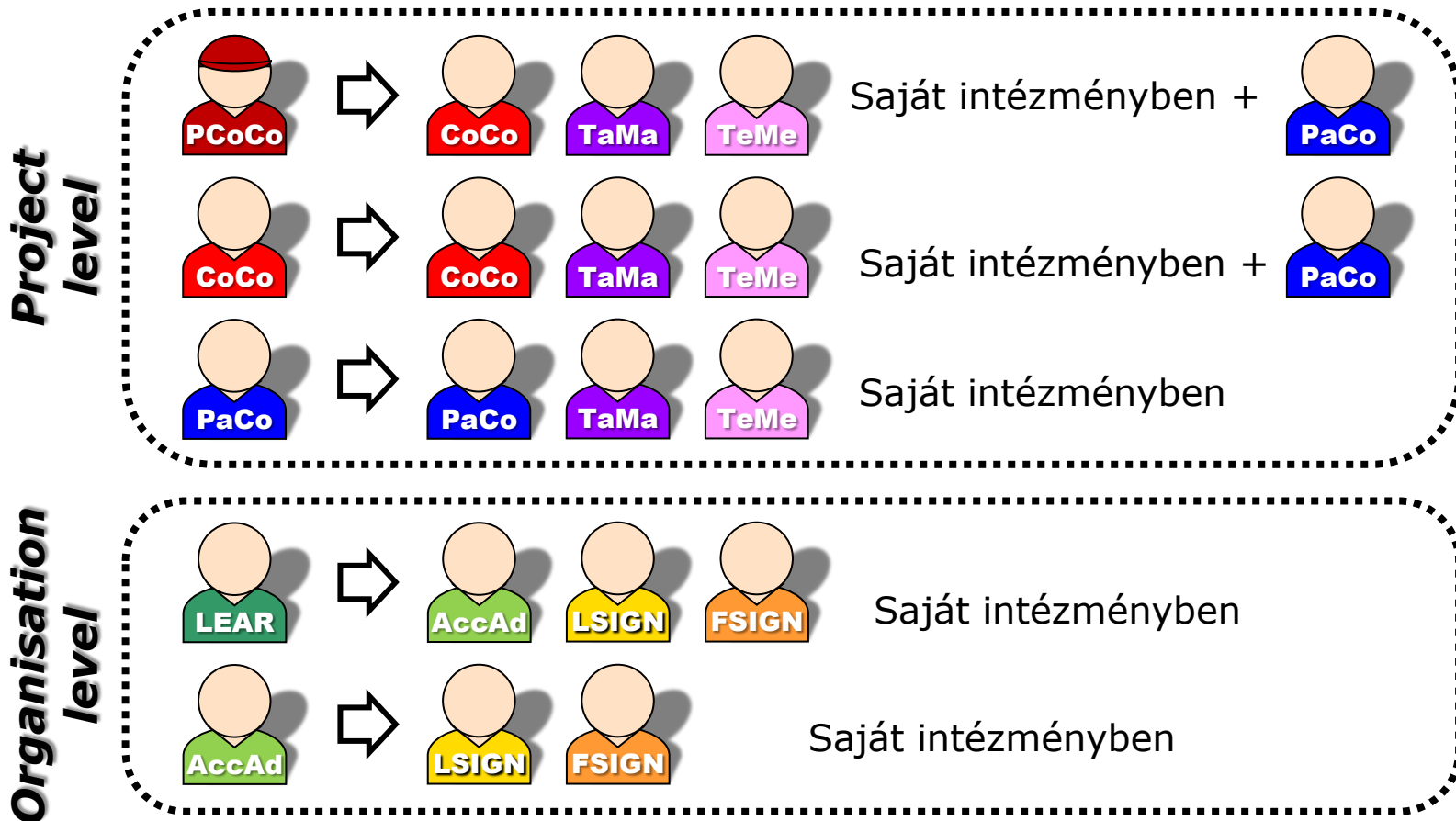
 LEGEND  Modify Legal Entity Details  View Legal Entity Details  Legal Entity Proposals  Legal Entity Roles  Legal Entity Projects					
Show	10	entries	Copy	Excel	Print
			Search:		
Name	Pic	Status	VAT	Actions	
AALTO-KORKEAKOULUSAATIO	991256096	VALIDATED	FI22283574		
AGENZIA PER LA PROMOZIONE DELLA RICERCA EUROPEA	999514191	VALIDATED	IT03929151003		
AVANZARE INNOVACION TECNOLOGICA SL	997826294	VALIDATED	ESB26370908		
BARCO NV	999927023	VALIDATED	BE0473191041		
CENTRO DI PROGETTAZIONE, DESIGN & TECNOLOGIE DEI MATERIALI	999500223	VALIDATED	IT01638210748		
CENTRO RICERCHE FIAT SCPA	999992886	VALIDATED	IT07084560015		
EBA - EUROPEAN BUSINESS ASSOCIATES SRL	999695969	VALIDATED	IT05040181009		
Fater S.p.A.	972494453	VALIDATED	IT01282360682		
FUNDACAO DA FACULDADE DE CIENCIAS DA UNIVERSIDADE DE LISBOA	999580539	VALIDATED	PT503183504		
INCLUSION ALLIANCE FOR EUROPE GEIE	999584031	VALIDATED	RO21765391		
Showing 1 to 10 of 29 entries					
First Previous 1 2 3 Next Last					

Minimum configuration

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Hozzáférés módosítása





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My projects

FUNDING GUIDE

This page enables you to access all your projects that have been selected and approved for funding.

Depending on your roles, you can view or manage the following project-related tasks:

- [Negotiate your grant agreement](#)
- [Submit amendments to your grant agreement](#)
- [Manage your scientific and financial reports](#)
- [View or manage roles and access rights in your projects consortia](#)

If you are LEAR and want to see the full list of your organisation projects, please go to **My Organisations** and click on the action button **VP**. LEAR can only view the list of projects in which their organisation is involved. If you want to see project details, your organisation main contact for this project or the project Coordinator has to give you access rights. For more details see the [Funding Guide](#).

LEGEND



Access
Amendment



Access
Negotiation



Financial
Reporting



Periodic
Reporting



Reporting &
Deliverables



Project
Consortium

Show 10 entries

Search

ACRONYM CALL PROG PROJECTID ROLES PHASE ACTIONS

TEST STIFF 22

FP7

999999

PC

Negotiation

AN

Showing 1 to 1 of 1 entries.

PREVIOUS 1 NEXT

RESEARCH ON EUROPA CORDIS OLAF

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Alap projektadatok elérése



RESEARCH & INNOVATION

Participant Portal

**PORTAL V4.0
PREVIEW**

European Commission > Research & Innovation > Participant Portal > My Projects

MY AREA HOME FUNDING OPPORTUNITIES HOW TO PARTICIPATE EXPERTS SUPPORT

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My Proposal(s)

My Project(s)

My Notification(s)

My Expert Area

My projects

FUNDING GUIDE

This page enables you to access all your projects that have been selected and approved for funding.

Depending on your roles, you can view or manage the following project-related tasks:

- [Negotiate your grant agreement](#)
- [Submit amendments to your grant agreement](#)
- [Manage your scientific and financial reports](#)
- [View or manage roles and access rights in your projects consortia](#)

IT eszközök elérése

If you are a project coordinator, you can click on the 'Access Negotiation' button in the 'Actions' column of the project list. If you are a project coordinator, you can click on the 'Access Negotiation' button in the 'Actions' column of the project list. If you are a project coordinator, you can click on the 'Access Negotiation' button in the 'Actions' column of the project list.

LEGEND



Access Amendment



Access Negotiation



Financial Reporting



Periodic Reporting



Reporting & Deliverables



Project Consortium

Show 10 entries

Search

ACRONYM	CALL	PROG	PROJECTID	ROLES	PHASE	ACTIONS
TEST STIFF 22		FP7	999999	PC	Negotiation	AN

Showing 1 to 1 of 1 entries.

PREVIOUS

1

NEXT

AN = Access Negotiation

AA = Access Amendment

FR = Financial Reporting

PR = Periodic Reporting

RD = Reporting & Deliverables



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Show 10 entries

Search

ACRONYM	CALL	PROG	PROJECTID	ROLES	PHASE	ACTIONS
TEST STIFF 22		FP7	999999	PC	Negotiation	AN

Showing 1 to 1 of 1 entries.

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Hozzáférések a projektben.

LEGEND AA Access Amendment AN Access Negotiation FR Financial Reporting PR Periodic Reporting RD Reporting & Deliverables						
Show 10 entries		Copy Excel Print		Search:		
Acronym	Call	Prog.	Project ID	Roles	Phase	Actions
ALREG	ERC-2008-AdG	FP7	230267		Grant Management	RD FR
BIO CIRCLE	FP7-KBBE-2008-2B	FP7	227204		Grant Management	RD FR
CELLSEC	FP7-PEOPLE-2007-4-2-IIF	FP7	219339		Grant Management	RD FR
Ecosh	FP7-HEALTH-2007-A	FP7	200549		Grant Management	RD FR
EPPN	FP7-INFRASTRUCTURES-2011-1	FP7	284443		Grant Management	RD FR
ERA-AGE 2	FP7-ERANET-2008-RTD	FP7	235356		Grant Management	RD FR
FESTA	FP7-ICT-2007-1	FP7	214853		Grant Management	PR
GRANATUM	FP7-ICT-2009-6	FP7	270139		Grant Management	PR
LiquidPublication	FP7-ICT-2009-5	FP7	257538		Negotiation	AN
MARE	FP7-ICT-2007-2	FP7	224482		Grant Management	PR
Showing 1 to 10 of 22 entries				First Previous 1 2 3 Next Last		

Browser address bar: <https://ec.europa.eu/research/participants/p>

Navigation bar: Fájlok Szerkesztés Nézet Kedvencek Eszközök Súgó

RESEARCH & INNOVATION

European Commission

Participant Portal

European Commission > Research & Innovation > Participant Portal > Project Fiche

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Project File

Details Consortium

Title			
Project ID		Call	
Programme		Rdg	
Keywords			
Activity Codes	31000355		
Abstract			

Participants

RESEARCH ON EUROPA CORDIS OLAF



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Participant Portal

European Commission > Research & Innovation > Participant Portal > Project Consortium

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- My Notification(s)
- My Expert Area

Project File

Details

Consortium

COORDINATOR Organization - CENTRO RICERCHE FIAT SCPA

EDIT ROLES

Coordinator
999992886
CENTRO RICERCHE FIAT SCPA

Peter HAERTWICH
Participant Contact
fa519765@skynet.be

MASSIMO CASALI
Participant Contact
massimo.casali@crf.it

Agnes NAGY
Participant Contact
agnesn72@hotmail.com

Participant Contact
wim.van-pelt@ext.ec.europa.eu

My Projects – Consortium page

Edit roles – jogosultság módosítása:
E-mail pontos megadása a legfontosabb.
Név

Jogosultság szintjének meghatározása

Show 10 entries Search

Project Roles for the Organisation

	ROLE	FULL NAME	USERID	EMAIL
☐	Participant Contact	Samantha JAMSON	njamsosa	s.l.jamson@its.leeds.ac.uk
☐	Participant Contact	Piret NOUKAS	noukapi	Piret.NOUKAS@ec.europa.eu
☒	Participant Contact	Roland Mayer	peltwwi	wim.van-pelt@ext.ec.europa.eu

Showing 1 to 3 of 3 entries.

PREVIOUS 1 NEXT

ADD ROLES REVOKE



RESEARCH & INNOVATION

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LEGEND



Access Amendment



Access Negotiation



Financial Reporting



Periodic Reporting



Reporting & Deliverables



Project Consortium

Show 10 entries

Search

ACRONYM	CALL	PROG	PROJECTID	ROLES	PHASE	ACTIONS
TEST STIFF 22		FP7	999999	PC	Negotiation	AN

Showing 1 to 1 of 1 entries.

← PREVIOUS 1 NEXT →

Project roles can be granted/revoked in the "My Projects" section, through the orange "PC (Project Consortium)" icon



RESEARCH & INNOVATION

Participant Portal

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My Organisation(s)

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[My Notification\(s\)](#)

[My Expert Area](#)

My Organisations

[FUNDING GUIDE](#)

To access and manage your organisation data online, you must have registered the data initially or been nominated as a Legal Entity Appointed Representative (LEAR) or an Account Administrator (appointed by the LEAR). As a Financial Statement Authorised Signatory (FSIGN), you can have a view of your organisation data. LEARs and Account Administrators can view all the roles of their organisation, nominate and revoke roles, as well as access the list of projects and proposals.

My Registered Organisations

LEGEND



View Organisations



Modify Organisations



View Proposals



View Roles



View Projects

Show entries

Search

NAME	PIC	VAT	STATUS	ACTIONS
Org.	99999	BE888	VALIDATED	

Showing 1 to 1 of 1 entries.

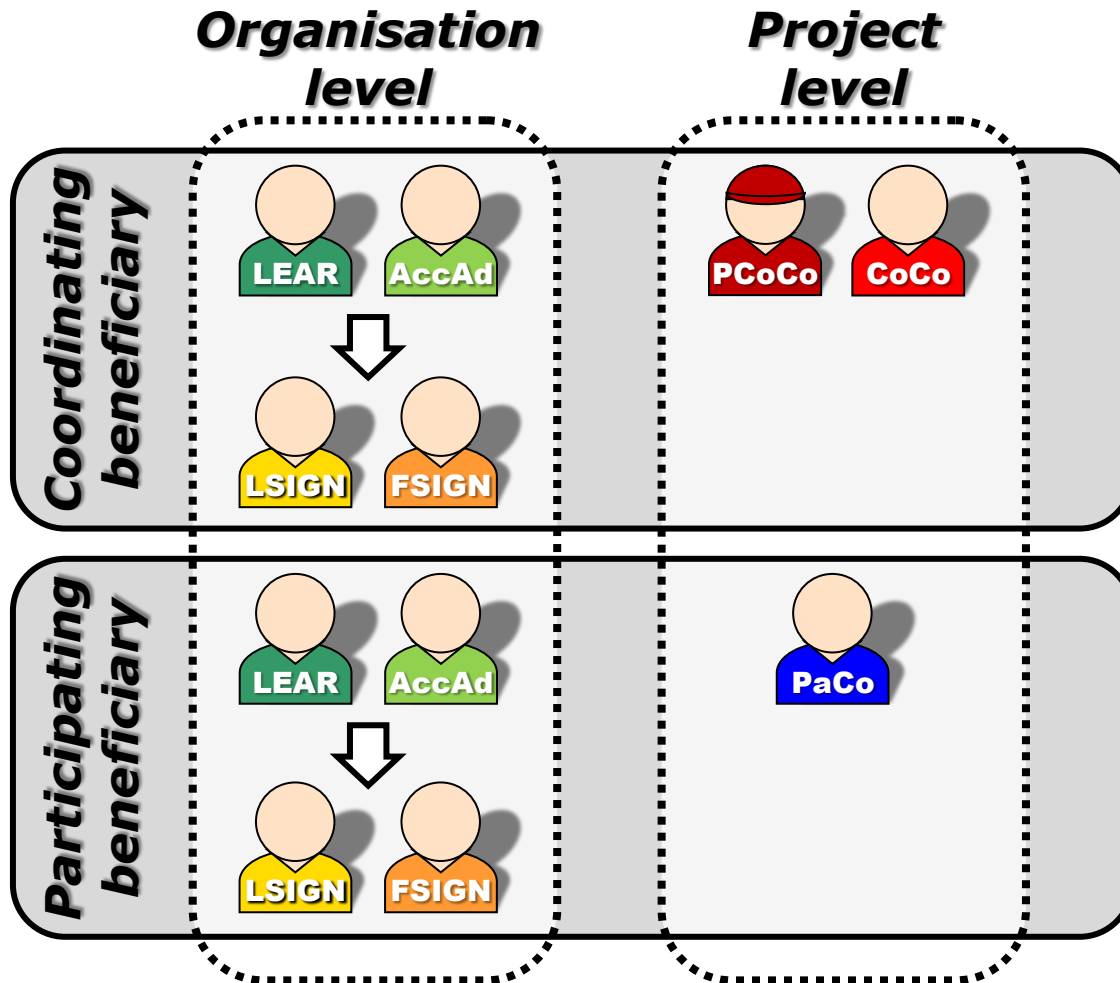
[← PREVIOUS](#) [1](#) [NEXT →](#)

Do you want to continue the registration of your organisation to receive a PIC?

If you started the registration of your organisation in the Commission register some time ago, but did not finalise it - your organisation has not received a PIC number yet - you will not be able to see it above in the section My Organisations. Please continue its registration by clicking on the button that leads you to the registration tool. You may check the information that will be necessary for the registration in the [user manual](#).

Az intézményi jogosultságok a My Organisations lap alatt állíthatóak "OR (Organisation Roles)" ikon

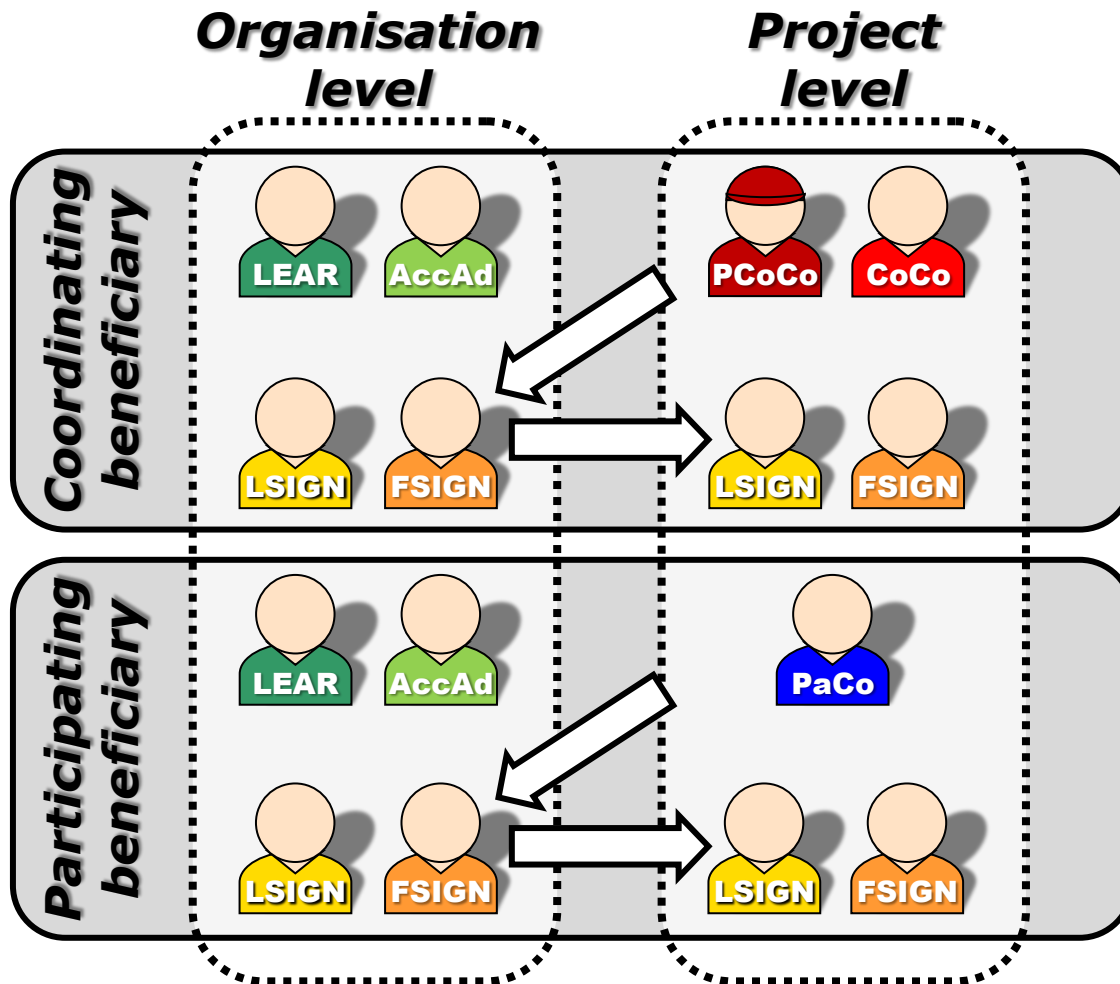
The nomination process: LSIGN/FSIGN



1. The **LEAR (or Account Administrators)** nominate as many LSIGNs/FSIGNs as they want.

At this stage, the FSIGN cannot do anything, while the LSIGN has read-only access to the organisation's data and lists of projects, proposals & roles.

The nomination process: LSIGN/FSIGN



2. The **(Primary) Coordinator Contacts / Participant Contacts**

need to assign to their project as many LSIGNs/FSIGNs for their own organisation as needed.

The LSIGN and FSIGN now have their own access to the tools.



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My Registered Organisations

LEGEND

VO View Organisations

MO Modify Organisations

OP View Proposals

OR View Roles

VP View Projects

Show 10 ▾ entries

Search

NAME	PIC	VAT	STATUS	ACTIONS
Org.	8889	BE55	VALIDATED	

Showing 1 to 1 of 1 entries.

← PREVIOUS 1 NEXT →

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CONTINUE REGISTRATION

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Commission



Step 1: keresés

Home - Windows Internet Explorer

WELCOME STATUS ORGANISATION ADDRESS CONTACT PROGRAMME SUBMIT DONE

The steps:

This wizard will guide you through the process of registration. At the end of this registration, you will obtain the Participant Identification Code (PIC) of your organisation.

In order to complete the forms quickly and correctly, please keep the basic legal information (Registration extract, VAT data) of your organisation at hand. The registration should then take you 5-10 minutes.

The first step of this wizard will ask you a few questions to determine whether your organisation is already registered and to identify any existing PIC numbers that may match your request.

Welcome Account DEMO

Enter the legal name of the organisation. 

Select the country of registration. 

Is your organisation registered for Value Added Tax (VAT)?  ☒ yes ☐ no

Has your organisation got a business registration number?  ☐ yes ☒ no

Is there a website for your organisation?  ☐ yes ☒ no

next >>

User Manual

Lehetséges eredmények

Home - Windows Internet Explorer

WELCOME

The s

This wiza
the proce
end of thi
obtain the
Code (PIC

In order to
quickly an
the basic
(Registrat
your orga
registratio
10 minute

The first s
you a few
whether y
registered
existing F
match yo

Please choose your organisation from the following list

What's next?

Based on your search criteria, the following organisations were found:

1. If the data corresponds to your organisation's data, click on the 'use' button.
2. If the data does not correspond to your organisation's data, you can continue the registration process by clicking on the 'next' button.

CEREGE avenue Philibert , Aix-en-Provence, France PIC: 998162884 VAT: FR40180089013, National registration number: UMR6635 Status: NOT VALIDATED	use
Pier Stefano Corasaniti rue Michel-Ange 3, Paris, France PIC: 961478454 VAT: FR40180089013, National registration number: notapplicable Status: NOT VALIDATED	use
Veysseyre avenue d'Iéna 40, Paris, France PIC: 989016075 VAT: FR40180089013, National registration number: Status: NOT VALIDATED	use
CENTRE NATIONAL DE LA RECHERCHE SCIENTIFIQUE Rue Michel -Ange 3, PARIS, France PIC: 999997930 VAT: FR40180089013, National registration number: 180089013 Status: VALIDATED	use

If your organisation is not in the list, continue the wizard by clicking **next**

next >>

Intézmény regisztrációja

Enter Organisation related information - Windows Internet Explorer

WELCOME STATUS ORGANISATION ADDRESS CONTACT PROGRAMME SUBMIT DONE

Step 2:

Please enter the data based on your organisation's legal documents.

In the case of natural persons, references to establishment are deemed to refer to a habitual residence.

Enter your organisation information

Establishment/Registration country *	Belgium		
Legal name *			
Official language *	--Please Select		
Name in second language			
2nd language	--Please Select		
Business name		VAT Number*	
Business registration No.*		Nace code*	--Please Select
Registration date*	N/A	Legal form*	OTHER
Registration authority *		Legal form*	OTHER

<< back save draft next >>

User Manual



European
Commission



PIC szám – a regisztráció befejezése

PDM/URF new GUI - Windows Internet Explorer

WELCOME STATUS ORGANISATION ADDRESS CONTACT PROGRAMME SUBMIT DONE

What's next?

You can now use your PIC number to identify your organization. Please use the following PIC number to identify your organisation in any communications or interactions with the European Commission or Agencies. You will shortly receive an e-mail confirmation of your registration.

You have registered the following data for your organisation

PIC number 953848434

My Organisation, Ltd., Sesame Street, Brussels, Belgium
VAT BE0123456789, Registration #, 0123456789.
Is a legal person
Is a non profit organisation
Indirect Cost Method - Real Indirect Costs

Thank you for your registration.


European Commission, Validation Services Team

Print Close

User Manual

Pályázataim



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RESEARCH & INNOVATION

Participant Portal

European Commission > Research & Innovation > Participant Portal > Opportunities

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FP7 & CIP Programmes

Calls



Call Updates



COSME

Other Funding Opportunities

MOBILITY FOR GROWTH 2014-2015

H2020-MG-2015_SingleStage-A

Sub call of: [H2020-MG-2014-2015](#)

Publication date	2013-12-11	Deadline Date	2015-03-31 +17:00:00 (Brussels local time)
Budget	€21,000,000	Main Pillar	Societal Challenges
Status	Open	OJ reference	OJ C 361/9 of 11 December 2013

Call description

Call documents

Get support

Subscribe to Notifications

Topics and submission service

- [MG-1.8-2015: International cooperation in aeronautics](#)
- [MG-9.1-2015: Transport societal drivers](#)
- [MG-9.5-2015: Fostering transnational cooperation in European transport research and innovation – NCP network](#)

RESEARCH ON EUROPA CORDIS OLAF

European Communities

My Organisation(s)

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My Project(s)

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Welcome to the new version of the PP. Soon in production...

Welcome to the Research and Innovation Participant Portal

About the Participant Portal:

The Participant Portal is your entry point for the electronic administration of EU-funded research and innovation projects. It hosts services for managing proposals and projects throughout their lifecycle.

The Participant Portal supports activities funded mainly by the following EU programmes:

- **7th Framework Programme for Research and Technological Development (FP7)**
- **Competiveness and Innovation Framework Programme (CIP)**

Using the Participant Portal:

As a guest user, browse the public pages to:

- search for funding opportunities
- download guidance and legal documents
- search for the participant identification code (PIC) of an organisation
- contact the FP7 support services and browse the FAQ for guidance on the Participant Portal tools

As a registered user, benefit from personalised services for proposal submission, negotiation, and project management.



RESEARCH & INNOVATION

Participant Portal

**PORTAL V4.0
PREVIEW**

[European Commission](#) > [Research & Innovation](#) > [Participant Portal](#) > [My Proposals](#)

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My Proposals

[FUNDING GUIDE](#)

This page provides a list of all proposals relating to you as a participant, as follows:

- proposals you have initiated or submitted as a Coordinator/Principal Investigator, or
- proposals you have contributed to as a project participant

You can view, edit or download your draft or submitted proposals, depending on the proposal status and the deadline of the relevant call.

To initiate a new proposal, access the Funding Opportunities menu, go to the page of the call that you want to apply for, and enter the Electronic Proposal Submission section.

LEGEND



Edit Draft



View Drafted



View Submitted



Delete Proposal

Show entries

Search

PROGRAM	CALL	FUNDING SCHEME	PROPOSAL ID	ACRONYM	STATUS	REMAINING TIME	ACTIONS
FP7	FP7-HEALTH-2013-INNOVATION-2	CP-FP	SEP-200017815	Testelek_CAP_HNO	Submitted	0	VS
FP7	PP-FS-TEST	CSA-CA	SEP-200017827	SEP test Agnes	Draft	57	ED DE
FP7	FP7-2012-ICT-FI	CP-IP	SEP-200017922	yuhgbvf	Submitted	0	VS

LOGIN

FINDING SCHEME

CREATE DRAFT

PARTIES

EDIT PROPOSAL

STANDARD

Step 5

Edit Proposal

FP7-ICT-2013-11

David Brand

CP-IP

December 2013 17:00:00

Buenos Aires Local Time

31

days left until closure

Acronym

PKC

Contact

Acronym

Divide Test

Configuration OK

You're using Firefox 17 on Windows. Adobe Reader (version 10.1.2.20) is installed.

For more information, please consult the [User Guide](#).

Edit Proposals' Forms

In this step you can edit the administrative forms and upload the proposal itself.

WARNING: This proposal contains changes that have not yet been submitted.

Administrative Forms

Edit will open the forms in Adobe Reader

edit forms

Lock the Part A form

view history

print preview

Part B and Annexes

In this section you may upload the proposal text itself (in PDF format only) and any other requested attachments.

downloaded templates

upload

Proposal_that_will_change_the_world.pdf

delete

Part B

upload

Proposal_that_will_change_the_world.pdf

delete

← Step 4 - Parties

validate

submit

Home

Version 20131008-1554 - Service Desk: DIGIT-EUFP7-SEEP-SUPPORT@ec.europa.eu (+32 (0) 20 82222)

My Proposal(s)

Kötelező PIC szám

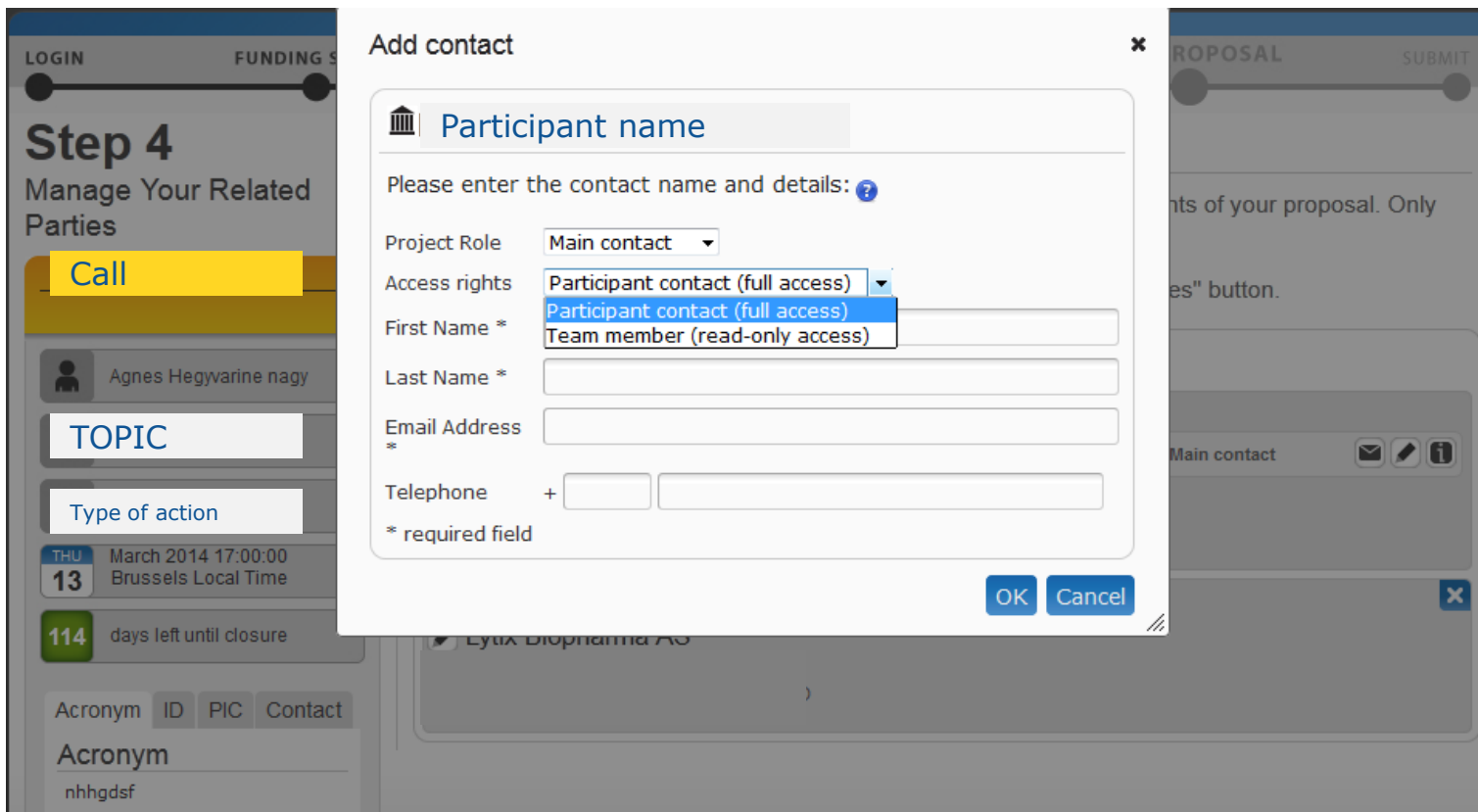
Kötelező kontakt személyek

A pályázat részei:

- Adminisztratív adatlap - Adobe nyomtatvány, online
- Technical annex: a pályázat lényege, a projekt részletes terve – PDF formátumban feltöltve.
- Egyéb opcionális dokumentumok, pl. Etika

A pontos követelményeket a rendszer tartalmazza, nem a Portál Reference Documents oldalán lévő formanyomtatványok!

Jogosultságok



The screenshot shows a web application interface with a sidebar on the left and a main content area on the right. The sidebar contains a 'LOGIN' button, a 'FUNDING' button, and a 'Step 4' section titled 'Manage Your Related Parties'. Below this, there is a 'Call' button, a 'TOPIC' input field, a 'Type of action' input field, and a date/time display showing 'THU 13 March 2014 17:00:00 Brussels Local Time'. At the bottom of the sidebar, there is a table with columns 'Acronym', 'ID', 'PIC', and 'Contact', and a row with the value 'nhhgsf'.

The main content area displays a 'PROPOSAL' form with a 'SUBMIT' button. A modal dialog box titled 'Add contact' is open in the center. The dialog box has a close button (X) in the top right corner. It contains a section titled 'Participant name' with a building icon. Below this, there is a text prompt: 'Please enter the contact name and details: ?'. The form fields include:

- Project Role:** A dropdown menu with 'Main contact' selected.
- Access rights:** A dropdown menu with 'Participant contact (full access)' selected. A tooltip is visible showing the options: 'Participant contact (full access)' and 'Team member (read-only access)'.
- First Name *:** A text input field.
- Last Name *:** A text input field.
- Email Address *:** A text input field.
- Telephone:** A text input field with a '+' sign and a country code dropdown.

At the bottom of the dialog box, there are 'OK' and 'Cancel' buttons. A note at the bottom left of the dialog box states '* required field'.

My Notification(s)

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PORTAL V4.0
PREVIEW

Notifications - Research Participant Portal - Mozilla Firefox

https://ec.europa.eu/research/participants/api/notificationapp/notifications.html

RESEARCH & INNOVATION - PARTICIPANT PORTAL

Participant Portal Notifications

On this page you can subscribe for email notifications on selected Portal services and for information on new or updated calls. You can also set your inbox management preferences.

inbox Preferences

Show 5 entries Search

	DATE	SOURCE	SUBJECT	
☐	2012-07-18 14:59	Expert Management System	Your expert profile has been created	HIGH
☐	2012-07-18 14:13	Expert Management System	Your expert candidature number	HIGH
☐	2011-10-17 11:57	Participant Portal	System message concerning the change of roles. (Please do not reply to this mail)	HIGH
☐	2011-08-08 09:57	Participant Portal	System message concerning the change of roles. (Please do not reply to this mail)	HIGH

Showing 1 to 4 of 4 entries.

← PREVIOUS 1 NEXT →

DELETE SELECTED MARK READ MARK UNREAD



European
Commission

RESEARCH & INNOVATION

Participant Portal

European Commission > Research & Innovation > Participant Portal > Experts

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News

H2020 call for expression of interest for experts (11/2013)
New calls for expression of interest [for individual experts](#) and [for organisations to suggest experts](#) were just published in [OJ C342 of 22 November 2013](#). European Commission will soon need experts to evaluate first Horizon 2020 proposals. Don't forget to tick the H2020 box in the registration platform and update your expertise.

Quick Links

- [FAQ for Experts](#)
- [Expert recommendations](#)

Logistics for Brussels

- [Map of evaluation area](#)
- [Info on hotels](#)
- [Metro map](#)
- [From airport to Brussels](#)



Experts

[H2020 ONLINE MANUAL](#)

Join the database of independent experts for European research and innovation.

The European Commission appoints independent experts to assist with research and innovation assignments including the evaluation of proposals, monitoring of projects, and evaluation of programmes, and design of policy.

New experts

Who can be an expert?

You have a chance of being selected as an expert if you:

- have high-level of expertise in the relevant fields of research and innovation ([see call](#) for details on types of expertise).
- can be available for occasional, short-term assignments

[REGISTER AS EXPERT](#)

What do expert assignments involve?

Experts, as peer reviewers, assist in the:

- **evaluation** of proposals
- **monitoring** of actions

In addition, experts assist in the :

- **preparation, implementation or evaluation of programmes** and **design of policies**.

Assignments mainly concern research and innovation, falling within the Horizon 2020 programme designed to address the challenges Europe is facing through funding excellent science, technology and innovation.

Take a look at the most recently [funded projects](#).

In order to access the expert registration form, you are first asked to login with a valid Participant Portal (ECAS) account. If you do not have it yet, it easy to [create your Portal \(ECAS\) account](#).

Registered experts

- Registered experts can complete or **update their profile** at any time by [logging-in](#) to their Portal account (ECAS) and accessing **My Expert Area**.
- Your profile is only available to the Commission for consideration once it is complete and valid.

[MY AREA](#)[HOME](#)[FUNDING OPPORTUNITIES](#)[HOW TO PARTICIPATE](#)[EXPERTS](#)[SUPPORT](#)

AGNES HEGYVARINE NAGY

[My Organisation\(s\)](#)[My Proposal\(s\)](#)[My Project\(s\)](#)[My Notification\(s\)](#)[My Expert Area](#)

Welcome to the Expert area in the Participant Portal.

New employer or qualification to add? Change in contact details?

It is important to keep your profile up-to-date!

News

H2020 call for expression for interest for experts (11/2013)
New calls for expression of interest [for individual experts](#) and [for organisations to suggest experts](#) were just published in [OJ C342 of 22 November 2013](#). European Commission will soon need experts to evaluate first Horizon 2020 proposals. Don't forget to tick the H2020 box in the registration platform and update your expertise.

Quick Links

- [FAQ for Experts](#)
- [Expert recommendations](#)

Logistics for Brussels

- [Map of evaluation area](#)
- [Info on hotels](#)
- [Metro map](#)
- [From airport to Brussels](#)

[Profile](#)[Contracts](#)

Profile Data

• Your programmes preferences are:

- ✓ Horizon 2020 – the Framework Programme for Research and Innovation
Education, Audio-Visual and Culture Executive Agency programmes
Other European Commission funding programmes

• Your profile accessibility preferences are:

- ✓ European Commission and its Executive Agencies/bodies
Public research funding bodies in Member States and Associated Countries
Joint Technology Initiatives and joint research programmes

Your profile is incomplete and is not available for selection. Please add the missing data.

Last Modified on:

04-Dec-2013

Your expert Id::

EX2006C189358

[EDIT PROFILE](#)

PROGRAMME
selectionPERSONAL
details

LANGUAGES

EDUCATION

AREA
of expertisePROFESSIONAL
experience Welcome A HEGYVARINE Candidature number
EX2006C1893584/6 Status Invalid
[See details](#) Programme Selection Personal Details Languages Education Area of Expertise Professional Experience

Questions?

FAQ



contact



Programme Selection

 We respect your privacy. You can consult our [privacy statement](#) [here](#)

The Commission wishes to invite experts to register their profile further to a call published in the [Official Journal of the European Union](#), in order to assist in tasks concerning the **Horizon 2020** programme for research and innovation.

The **Education, Audiovisual and Culture Executive Agency (EACEA)** wishes to invite experts to register their profile further to a call published in the [Official Journal of the European Union](#) to assist in tasks regarding the Erasmus+, Europe for Citizens, Creative Europe and EU Aid Volunteers programmes.

Tasks consist of assisting in the:

- Evaluation of proposals;
- Monitoring of actions;
- Preparation, implementation or evaluation of programmes and design of policies.

 By submitting your application, you agree to accept using the electronic exchange systems for interactions with the Commission or relevant funding body. 

Please indicate the programmes for which you wish to be considered for selection as an expert

- ☒ Horizon 2020
- ☐ Education, Audiovisual and Culture Executive Agency (EACEA) programmes
- ☐ Other funding programmes

In line with the objectives of the **European Research Area**, the Commission **may authorise access to the database of potential experts to other entities**. With this in mind:

Do you agree to allow your data to be made available to research funding bodies with a public service mission, in the **Member States and countries**

Do you agree to allow your data to be made available to other structures implementing EU research activities, created in line with the provisions of the Treaty, such as

NEW

Elektronikus projektmenedzsment

- **Elektronikus aláírás: ECAS segítségével**
- Digitális pecsét. E-receipt a dokumentumokon.
- LEAR kiterjesztett feladatai – az egyetlen papír alapú feladat.
- Elektronikus szerződéskötés, jelentések.
- Elektronikus archiválás
- Értesítések a rendszeren keresztül az egyes tranzakciókról.

Value of the eReceipt

- Electronic receipt = **digitally signed PDF version of the submitted document.**
- Both the content of the document and a set of metadata (time stamp, ECAS credentials of submitter) are digitally sealed.
- The digital signature mechanism, using a public-private key pair mechanism, uniquely binds the eReceipt to the transaction and **ensures its full integrity**. Therefore a **complete digitally-signed trail of the transaction is available** both for the beneficiaries and the Commission.
- **Any attempt to modify the content will lead to a break of the integrity of the electronic signature**, which can be verified at any time by clicking on the signature in the PDF document.
- The eReceipt is stored in the project archive where it **can be downloaded at any time by any actor in the project** and stored on other electronic media.



RESEARCH & INNOVATION

Participant Portal

EUROPEAN COMMISSION > RESEARCH & INNOVATION > PARTICIPANT PORTAL > MY PROJECTS

[MY PROJECTS](#) [SUPPORT](#) [Hello ECAS COCO](#)

[MY AREA](#)[MY ORGANISATION](#)[MY PROJECTS](#)[MY NOTIFICATIONS](#)

Acronym	Call	Programme	Project ID	Action
Mindflex	H20202-SPACE-14	H2020	29102	MP
Mindflex	H20202-SPACE-14	H2020	29100	MP
Mindflex	H20202-SPACE-14	H2020	29101	MP i

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RESEARCH & INNOVATION

Participant Portal

EUROPEAN COMMISSION > RESEARCH & INNOVATION > PARTICIPANT PORTAL > MY PROJECTS > Mindflex

[MY PROJECTS](#) [? SUPPORT](#)

Hello ECAS COCO

MY PROJECT

HORIZON 2020

Call: H20202-SPACE-14
Scheme: CP-CP
Acronym: Mindflex
Number: 29100
Duration: 48 months
Start date: 2013-04-23



BUDGET DATA

ACTIONS

CONTACTS



Project Officer >> Grant
preparation
Process name

12/04/2013

Evaluation

Preparation

Signature

Prefinancing



Documents

Preparation(25%)



Evaluation Summary



Invitation to pre...



Grant Agreement Data

Evaluation(100%)



Proposal



Messages

Add message



Coordinator Contact (ECAS COCO) submitted grant preparation on 16.10.2013 16:44



EC Project Officer (Bart De Cock) completed evaluation on 16.10.2013 16:38



EC Project Officer (Bart De Cock) submitted proposal on 16.10.2013 16:36

Doc library

Chat area

Project dashboard



European
Commission

EUROPEAN COMMISSION

MY PROJECTS ?

MY PROJECT

HORIZON 2020

Call: H20202-SPACE-14
Scheme: CP-CP
Acronym: Mindflex
Number: 29102
Duration: 48 months
Start date: 2013-04-23

BUDGET DATA

ACTIONS

CONTACTS

Project Documents

filter by...

Coordinator >> Grant preparation

Process name

Preparation(0%)

 Evaluation Summary

 Invitation to pre...

 Grant Agreement Data

Evaluation(100%)

 Proposal



RESEARCH & INNOVATION

Participant Portal

EUROPEAN COMMISSION > RESEARCH & INNOVATION > PARTICIPANT PORTAL > MY PROJECTS > Mindflex



MY PROJECTS



SUPPORT



Hello ECAS COCO ▾

MY PROJECT

HORIZON 2020

Call: H20202-SPACE-14

Scheme: CP-CP

Acronym: Mindflex

Number: 29102

Duration: 48 months

Start date: 2013-04-23



BUDGET DATA

ACTIONS

CONTACTS



Coordinator >> Grant preparation

Process name

12/04/2013

Evaluation

Preparation

Signature

Prefinancing



Grant Agreement Data

Submit



Documents

Preparation(0%)



Evaluation Summary



Invitation to pre...



Grant Agreement Data

Evaluation(100%)



Proposal



Messages



European

<< portal

ncocppgm (EXTERNAL) ?



Grant
Management

Project 606738

HORIZON 2020

Call: FP7-SPACE-2013-1 Action : 31045127 (Error
Resp. Unit: REA/S/02 Duration: 36

Work
packages



Deliverables



Milestones



Partners



General
information



Financial
periods



GrantAgreem
Option



Financial
information



Work Packages



[+ Add Work Package](#)

Number		Title	Lead beneficiary	Total effort	Start month	End month	Deliverables #	Actions
1		WP1	BRGM	0	0	12		
2		WP2	GAMMA	0	2	8		
		Total:		0				

Complete

Validate

Cancel

More information

- **FAQ:**
<http://ec.europa.eu/research/participants/portal/desktop/en/support/faq.html>
- **Contact us:** <http://ec.europa.eu/research/participants/api//contact/index.html>
- **ECAS help:**
<https://webgate.ec.europa.eu/cas/help.html>
- **FP7 IT helpdesk:**
ec-research-it-helpdesk@ec.europa.eu / +352 43 01 31 570

Köszönöm a figyelmet!